

Welcome

Thank you for choosing Wallsend Jubilee Primary School for your child. We would like to extend a warm welcome and hope this is the start of a wonderful partnership as your child moves through school. Please read the information below which will help you to prepare for your child's start to Reception. Any questions please do not hesitate to contact us.



Contact Details

Wallsend Jubilee Primary School
Mullen Road
Wallsend
Tyne and Wear
NE28 9HA

0191 814 1601

office@wallsendjubileeps.org.uk

Current Staffing

Headteacher: Mr D. Harrison
Deputy Headteacher: Mrs R. Hawkins
Early Years Lead: Mrs J. Dunn
SENCO: Mrs C. Miller
Wellbeing Lead: Miss L. Williams
Reception Teacher: Mrs J. Dunn
Reception Teacher: Mrs A. Hattrick
Reception Teacher: Miss L Hinchliffe
Early Years Practitioner: Miss D. Storey

Transition into Reception

Before children start in Reception, parents are invited to an open evening during the Summer term where you will learn about our approach to learning and admission arrangements. This is an ideal opportunity to ask any questions and share any concerns.

Teachers will go to visit any children attending other settings in order to get to know them in a familiar environment to them. Children attending our Nursery will be encouraged to access the Reception classrooms on a more regular basis. This will be followed by a more formal transition morning / afternoon where children will have an opportunity to experience a session in Reception. Any children new to our school will be given the opportunity to have additional visits if you feel this would benefit them.

In order to be able to get to know all children on an individual basis and to make starting Reception as comfortable as possible for the children, they are admitted into Reception in two groups on a part-time basis for the first week. After the first week, if the children are happy and secure in school, they will attend for morning and their lunch. After this the children will stay full time. Although every effort is made to make the transition into Reception as easy for your child as possible there are some children who dislike change and who may get upset at first. Please be assured that our teachers are very experienced at dealing with this and will keep you fully informed of how your child is settling.

Drop Off / Pick Up

Reception is located at the back of the building. You can access Reception through the gate on the path at the top of school or through the main gates and walk around. Our school day starts at 9.00a.m. This gives parents who have older siblings time to drop them off first and walk around. All children will come in to Reception through the doors at the top of the ramp on the Reception yard. We will open our doors five minutes earlier so that children can come in gradually, rather than in one large group as this is a much calmer start for the children. We ask that the children come in independently and that parents leave the children at the bottom of the steps or the ramp to avoid congestion. Staff will be available each morning to help any children reluctant to come into school and to pass on any messages. Please note that the doors will close at 9.00a.m. and any children arriving later than this will need to come into school through the main entrance in order to get their mark in the register. It is important that your child arrives at school on time. Children dislike being late and it can be disruptive for your child, other pupils and the class teacher.

The doors to Reception open at 3.10pm to allow parents with older sibling time to walk around to collect them at 3.15pm. Children in RAH will be released from the doors at the back of Reception next to Nursery entrance and children in RJD will be released from the doors on Reception yard at the top of the ramp. Please ensure that staff are aware of who is picking your child up as we will not be able to release children to anyone we don't recognise. If you are running late, please let the office know so that we can prepare your child.

Uniform

At Wallsend Jubilee Primary School we have high expectations when it comes to school uniform. The school colours are navy, grey and white. The uniform is comfortable, easy to manage and practical for school activities. You can order via our school website www.wallsendjubileeps.org.uk and click the uniform ordering link on the front page at the bottom. Our uniform consists of:

- Navy jumper or cardigan
- Grey or black trousers
- Fully black shoes or trainers with no visible colour
- Grey or black skirt / pinafore of knee length
- Blue gingham summer dress

On P.E. days, children will be asked to attend school in their P.E. kit. The PE kit consists of:

- White t-shirt
- Navy or black shorts / joggers
- Navy or black hoodie or jumper

Please note that all uniform should be non branded and should not have any visible logos with the exception of the school logo.

Jewellery, including earrings and studs are not suitable for wearing in school. These items can be dangerous particularly in P.E. lessons. Children who wear earrings which can not be taken out will be asked to replace them with a pair of plastic spacers from the school office. Any children not adhering to this will be unable to join in with P.E. or any other physical activity.

Outdoor Learning

It is policy in our Foundation Stage that we take the children out to explore their environment in all weathers, providing they are suitably dressed. We will provide all weather clothing for the children, but we would ask that you could provide a pair of Wellingtons.

Please label all of your child's clothing, including footwear, even if only in biro on the manufacturer's label.

Milk and Snacks

All children under 5 are entitled to free school milk. Once children are 5, milk is available at a subsidised daily cost. All children must be registered to receive milk, whether free or not. Details about school milk and online registration are available on www.coolmilk.com. Please register prior to your child starting school. Fruit is provided free of charge for all children.

What to Bring

Children will not need to bring a lot to school as most of what they need is available from school, including changes of clothes. We ask that each child has a book bag that they bring on a daily basis. They will use these to carry anything that needs to go home. Please do not bring any other bags as our cloakrooms are very small and can be very congested. They will also need to bring a water bottle each day which contains water, not juice.

Lunchtime

All children in Foundation Stage and Key Stage 1 are entitled to a free school meal every day. All children must be registered for universal infant free school meals regardless of whether or not they will be having a school meal or bringing a packed lunch - you only need to register once at the start of Reception year. This can be done by phone 0191 643 2288 or online at my.northtyneside.gov.uk/freeschoolmeals. Our school meals are provided by Hutchinson's Catering. Once we have received completed admissions forms from you we will register your child with them and you will receive a welcome email outlining how their service works. Meals are ordered by parents in advance where you are able to choose a meal that suits your child's taste. We would urge you to pre-order your child's meal as they may end up with something that they do not like. If your child has any dietary needs you will need to inform Hutchinson's who will ensure your child receives the correct meal.

Lunchtimes in school can be a big step for young children at first. Children in Reception may stay for school dinners or packed lunches, though we advise school dinners as a preference. Our sitting for lunch is earlier than Key Stage 1 or Key Stage 2 so the children get a calm and quiet environment to enjoy their lunch. A member of the Early Years staff will stay with children whilst they settle into lunch times and will pass on any messages about how your child is coping. As part of our Early Years Curriculum, children are also taught how to hold a knife and fork correctly and the importance of healthy eating.

Free School Meals – Pupil Premium

If you receive Income Support, Income Based Jobseekers Allowance, Income-related Employment and Support Allowance, Support under Part VI of the Immigration and Asylum Act 1999, Pension Credit Guarantee or Universal Credit (depending on your income level, as assessed by HM Revenue and Customs) your child could be entitled to Free School Meals. Any child in receipt of free school meals attracts a pot of money payable to school known as 'Pupil Premium'. This money is used as extra funding within school specifically for your child's education. A form is included in this pack for completion by all new starters. This enables the Local Authority to check if your child is eligible to receive the additional funding. Please complete this form even if you think you are not eligible as the funding makes a huge difference to what we can afford to offer our children.

Toilets

The toilets for Reception children are located in the classrooms. When your child starts reception, he/she will be responsible for managing toilet routines independently and so it is important that children wear clothes that they can manage themselves. We expect that children are toilet trained prior to starting Reception and the six weeks' holidays are the perfect time to do this. If you have any concerns or your child has a medical condition which will affect this please speak to a member of staff who can support you. We have separate boys' and girls' toilets in the main school and the boys' toilets have urinals in them. Small boys may not have had experience of these. Try to familiarise your son with these before he starts school.

Illness

If your child is ill, then it is sensible to keep him/her at home until fully recovered. Please remember that infections spread very quickly among young children. It is your responsibility to notify the school office by 9.00am on the first day of absence by calling 0191 814 1601 or on Parentmail. An answer machine message can be left. Any child suffering from sickness or diarrhoea, must stay off school for a full 48 hours after the last episode of either, to ensure any infection is out of their system.

Breakfast Club

We offer a free breakfast club funded by Greggs for children aged Reception and upwards. This is ran by school. Places are limited and will be allocated according to daily availability. If you would like a place in our breakfast club please contact the school office on office@wallsendjubileeps.org.uk with an expression of interest and our breakfast club coordinator will be in touch.

Hadrian Bears Wrap Around

Hadrian Bears pre-school which are on-site also offer before school and after school childcare. They are open from 7.30a.m. until 5.30p.m. If you are looking for a wraparound service please contact Kay directly on 07763889516 or 078501214149

Parentmail

As a school we are becoming paperless and use a communication tool called Parentmail for sending home messages. Once we have registered your email address with Parentmail you will receive a welcome email outlining how their service works. There is an app available for download which will send notifications straight to you.

Tapestry

In Nursery and Reception we use an online learning journal called Tapestry to record learning in Early Years. When you log on to Tapestry you will be able to see regular updates on your child's learning, ideas to try at home and messages for home. It is also the perfect way for you to communicate with us and to upload observations of any special events or achievements from home. Once your completed forms have been submitted we will be able to set up your account. Keep an eye out for an activation email which will enable you to start using Tapestry. You can access Tapestry via the Tapestry app or by using your browser.

Learning in Reception

Learning in Reception is through a compliment of adult led and child led learning and is very much play based. We follow the Early Years Foundation Stage Framework which divides the children's learning into 7 main areas. We have high expectations for children's learning and want them to be "the best they can be" in all aspects of their learning and development which is why we treat each child as an individual. Please use the school website to look at the areas of learning and to see the type of learning opportunities on offer.

Parental Involvement

In order to meet the needs of your child, we encourage as much contact as possible with parents. We are always available to discuss your child's welfare and any concerns or queries you may have. Parents/carers are also welcome to use the notice board. Parental consultations - Although there are opportunities to discuss matters with the staff on a daily basis more formal meetings take place in the Spring and Summer terms. Finally We recognise that education is a partnership between home and school and we welcome and value your support and cooperation. We hope that your child's Early Years, their most formative, will be both happy and rewarding. We aim to positively encourage your child to fulfil his/her own potential, providing a firm foundation for later school life.